



Garfield Neighborhood Garden (GNG)

1022 E Garfield St, Phoenix AZ 85006

Garden@GarfieldNeighborhood.org

Sponsored by Garfield Organization and Maricopa County Adult Probation

Mission

The mission of the Garfield Neighborhood Garden is to provide Community Members access to garden space, to support the production of healthy food and to promote sustainable gardening practices by educating young people and adults about the benefits of growing their own food.

Vision

The vision for the GNG is to develop a community space to allow people to come together in a collaborative effort to teach and learn organic gardening methods. We strive to be efficient, use organic methods as much as possible, and improve the Garfield neighborhood through building social networks and healthy practices.

Voting Board Members

(Board of Directors)

- The Voting Board Member or VBM is a body of members who jointly oversee the activities of the GNG.
- The Voting Board will consist of no less than three members and no more than nine members.
- Members must have previously gardened at the GNG for at least one year to be eligible to serve on the Board.
- At least one member of the Board will act as Recording Secretary to record minutes of the meetings.
- At least one other member of the Board will act as Chairman to conduct meetings.
- Duties of Board Members:
 - Oversee GNG activities
 - Resolve disputes or conflicts between gardeners
 - Enforce the GNG Rules and Regulations
 - Set a good example by following garden rules and regulations
 - Educate new garden members on the proper techniques to be successful in the GNG.
 - Setting of clear Board objectives
 - Create committees to complete GNG projects
 - Develop and complete assigned action items

Social Media

Facebook page: Garfield GardenPhx
Instagram: garfieldgardenphx



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Rules & Regulations

1. Gardeners must begin planting in their assigned plot within one month of the beginning of the season/assignment of the plot or the plot may be assigned to another use. If all or part of the plot is not being gardened, it should be mulched or sown with a cover crop to retain moisture and soil structure.
2. Each gardener is responsible for the maintenance and up-keep of their plot. Weeding, harvesting and any other garden-related maintenance is the responsibility of the leasee.
3. The aisles adjacent to your garden plot must be maintained as walkable paths between garden beds and fences.
4. Trellises and shade construction must be temporary and easily removed and must not block the pathways or aisles between garden plots.
5. The application of **herbicides, pesticides, and synthetic fertilizers to the garden plots is prohibited.**
6. GNG tools and equipment are only to be used at GNG. Please do not remove tools and equipment from the garden lot.
7. GNG soil is not to be removed. Once you are no longer gardening at the GNG, you cannot take the soil with you. Any wood, stakes and/or shade you added to your plot are yours to take when your planting season is over or you stop participating in the GNG.
8. Children are welcome in the garden but must be accompanied by an adult and must be supervised at all times. An adult is 18 years of age or older.
9. No pets are allowed in the GNG.
10. **RESPECT your garden plot and your neighbor's garden plot.** Do not garden in plots that have not been allocated to you. Do not plant, do not harvest and do not harm plants or plots that are not yours.
11. Compost generated at the GNG can only be used at the GNG except as approved by the VBMs.
12. Each gardener must fill out a GNG club application and sign a Release of All Claims form before they can garden at GNG.
13. Any disputes between gardeners should be brought to a Voting Board Member.
14. The watering method at the GNG is drip irrigation on a timer. The water times and duration will be determined by the Voting Board Members. No other irrigation methods will be permitted.
15. The Rules and Regulations will be enforced by the Voting Board Members. The method of enforcement will be notification of the gardener by email or phone call. If there is no response and the violation is not corrected within one week of notification, the VBMs may vote to reassign the gardener's plot and terminate their garden privileges.
16. Discrimination, name calling, bullying or unwanted physical contact of any kind will be grounds for immediate termination of all garden privileges. This means you forfeit your garden plot, your GNG club fees and you will no longer be allowed on the property.



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Lease and Plot Allotment Requirements

1. Gardeners can officially garden at Garfield Neighborhood Garden (GNG) after attending gardener orientation class, reading/signing the GNG agreement, paying plot lease fees (dues) and being allocated a specific garden plot.
2. GNG club dues are \$25.00 per garden plot per season (2 seasons per year). Dues are non-refundable. Garden plot allocation will be seasonal with the GNG club dues due one month before the beginning of each season for continuing gardeners and the 15th of the same month for new gardeners.
3. GNG operates based on two main growing seasons: from March 1st to August 30th (Summer or warm season) and from September 1st to February 28th (Winter or cool season).
4. Continuing gardeners must pay dues by February 15th for the Summer season and August 15th for the Winter season. If dues for the next season have not been paid by the deadline, the plot may be offered to another participant. New gardeners will be allowed to sign up for plots beginning February 15th for Summer Season and August 15th for the Winter season.
5. All monies in the form of lease fees and/or donations will be spent on administration costs, up-keep of the watering system and the garden beds, or other projects within or directly related to the GNG.
6. A gardener's orientation class is required for new GNG members. The class will be held seasonally or on an "as needed" basis. The class will cover the rules and regulations, tips on gardening in a small space and questions and answers.
7. If there are plots available at the end of one of our planting seasons: August (Summer) and February (Winter), the plots will be allocated on a first come/first served basis with priority given to gardeners who have previously gardened at the GNG and gardeners living in Garfield or an adjacent neighborhood.
8. If all plots are taken, a waiting list will be maintained on a first come/first served basis.
9. Garden plots are assigned to one person only and are not transferrable.
 - a. Others may garden at your site but the responsibility for payments of fees, clean-up and other duties at the site will be the responsibility of the individual whose name is assigned to the plot.
 - b. GNG club partners are groups or organizations that not only contribute to the GNG but also to the health and well-being of the neighborhood. One person must be assigned to represent the group/organization. This person will be responsible for the garden plot per the GNG rules and regulations. GNG club partners have the exception of the plot being transferrable within the group/organization. Representatives from a group/organization cannot have a separate individual plot at the GNG, even if they are residents of the Garfield neighborhood.
10. Because GNG is a small community garden, only one plot will be assigned per household.
 - a. If a household would like more than one plot, a written request should be submitted for consideration and voted on by the GNG Voting Board Members.
 - b. If permission is given for an individual or group to garden more than one plot, the required un-obstructed aisles between each individual garden plot must still be maintained.



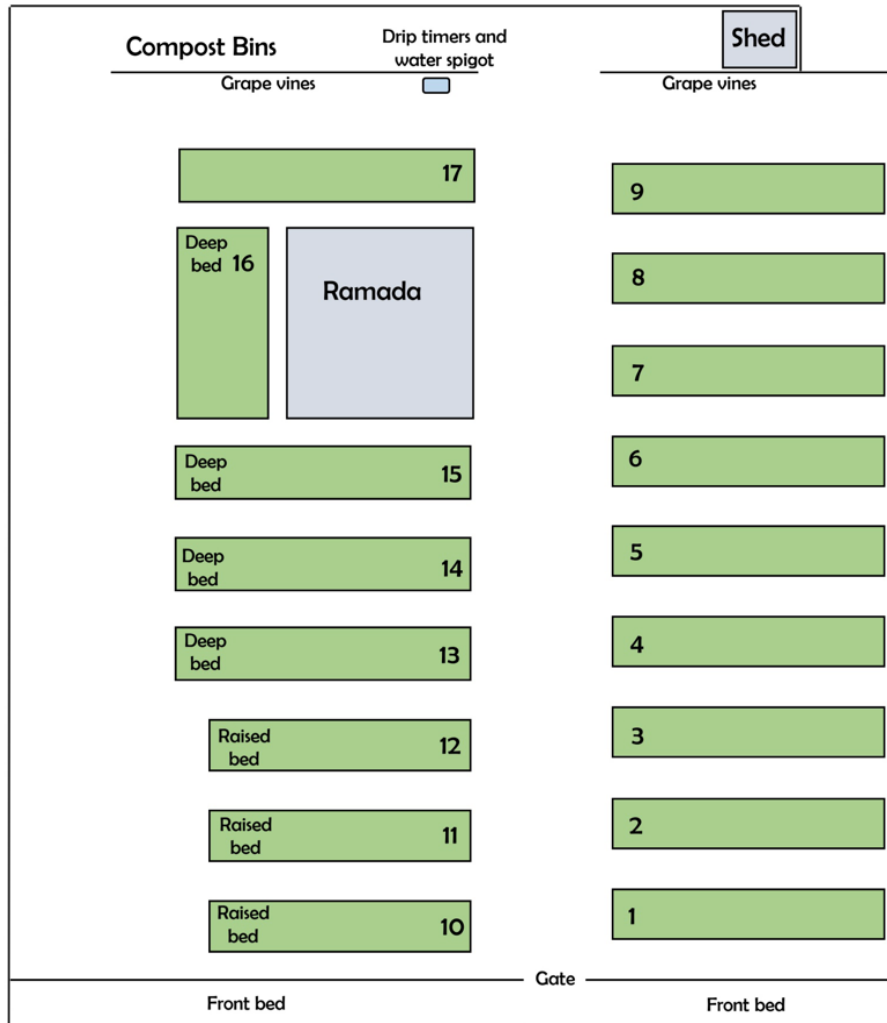
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Garden Layout with Plot Numbers



Garfield Neighborhood Garden

Layout – Fall 2020

Garden@GarfieldNeighborhood.org

Facebook: Garfield GardenPhx



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Garden Agreement

I, _____ (print name) have read and agree to abide by the Rules and Regulations and Lease and Plot Allotment Requirements for the Garfield Neighborhood Garden. I agree to schedule a meeting with a Board Member for a check-in during November and to volunteer at least 3 hours of time for general garden upkeep during the season.

Participant's Signature _____ Date _____

Participant's Printed Name _____

Phone Number _____

Email Address _____

Home Address _____

Release of All Claims

I, _____ (print name) am a participant in the Garfield Neighborhood Garden. As a condition of being allowed to participate in the Garfield Neighborhood Garden, I agree to the following:

1. I am duly aware of the risks and hazards that may arise through participation in the Neighborhood Garden and assume any expenses and liabilities I incur in the event of an accident, illness or other incapacity. If I have had any questions about the Neighborhood Garden, its nature, risks or hazards, I have contacted the garden coordinator and discussed those questions with him or her to my satisfaction.
2. In consideration of being granted the opportunity to participate in the Neighborhood Garden, I, for myself, my executors, administrators, agents and assigns, do hereby release and forever discharge the Garden Committee, Garden Coordinator, volunteers, other gardeners, and the cooperating landowner from all claims of damages, demands, and any actions whatsoever, including those based on negligence, in any manner arising out of my participation in this activity. I understand that this Release means that, among other things, I am giving up my right to sue for any such losses, damages, injury or costs that I may incur.

I represent and certify that my true age is either 18 or more years old and I have [or, if I am under 18 years old on this date, my parent or legal guardian represents and certifies that s/he has] read and signed this form. I have read this entire Release, fully understand it, and agree to be legally bound by it.

Participant's Signature _____ Date _____

Participant's Printed Name _____



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Interest Form

Season:

Interest Form Due:

Please return forms to: Garden@GarfieldNeighborhood.org

(or return a paper copy to Raleigh Dombek)

1. Name:
2. Phone Number:
3. Email:
4. Are you applying as an individual or as a part of a group/organization?
5. Have you read through the Garfield Garden Rules and Regulations?
6. Do you live in Garfield?
(If not, how are you affiliated with the Garfield Neighborhood?)
7. Is there a particular plot or type/size of plot you would like to request?
8. What do you plan to grow for this season?
9. Do you have any previous gardening experience?
(For our information only; previous experience is not required!)
10. Any questions for us?